

**OAU/IBAR**  
**CAPE UNIT OF THE PACE PROGRAMME**  
**AUDITED FINANCIAL STATEMENTS**

**REPORT AND FINANCIAL  
STATEMENTS**

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# CAPE UNIT OF THE PACE PROGRAMME

## AUDITED FINANCIAL STATEMENTS

*1 DECEMBER, 2000 TO 31 MARCH, 2001*

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OAU / BAR

COMMUNITY - BASED ANIMAL HEALTH AND PARTICIPATORY  
EPIDEMIOLOGY UNIT (CAPE) OF THE PACE PROGRAMME

AUDITED FINANCIAL STATEMENTS

*1 DECEMBER, 2000 TO 31 MARCH, 2001*

### Auditors

Erastus & Co.

Certified Public Accountants

P. O. Box 55268

NAIROBI, KENYA

**OAU/IBAR**  
**COMMUNITY-BASED ANIMAL HEALTH & PARTICIPATORY EPIDEMIOLOGY UNIT (CAPE)**  
**OF THE PACE PROGRAMME**

**OFFICERS**

**CAPE Unit Account Holders**

- Dr. J. T. Musiime - Director, OAU/IBAR (Agn.)
- Dr. Solomon H. Mariam - Chief Livestock Projects Officer, OAU/IBAR
- Dr. Rene Bessin - PACE Programme Co-ordinator, OAU/IBAR
- Mr. John Nyagah - Finance Officer, OAU/IBAR (Agn.)

**CAPE Unit Accounting Officers**

- Dr. Tim Leyland - Head of CAPE Unit
- Dr. Andy Catley - Epidemiology & Informatics Officer, CAPE Unit
- Mrs. Loise Kimani - Administrative Assistant, CAPE Unit
- Mrs. Esther Ludeki - Accountant, CAPE Unit

**PACE Programme**

- Mr. Paul Mertens - Financial Controller

**BANKERS**

ABN AMRO Bank  
Nyerere Road  
P. O. Box 30262  
NAIROBI, KENYA

**GRANT AUDITORS**

M/s Erastus & Co., Certified Public Accountants  
P. O. Box 55268  
NAIROBI, KENYA  
Telephone No. 254 (02) 60 49 31, 50 09 28, 50 00 13  
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**OAU/IBAR  
COMMUNITY-BASED ANIMAL HEALTH & PARTICIPATORY EPIDEMIOLOGY UNIT (CAPE)  
OF THE PACE PROGRAMME**

**ACRONYMS/ABBREVIATIONS REFERENCE**

<b>CAPE Unit</b>	<b>:</b>	<b>Community-based Animal Health &amp; Participatory Epidemiology Unit (CAPE)</b>
<b>OAU/IBAR</b>	<b>:</b>	<b>Organisation of African Unity/Inter-African Bureau for Animal Resources</b>
<b>PACE</b>	<b>:</b>	<b>Pan African Programme for the Control of Epizootics</b>
<b>DfID</b>	<b>:</b>	<b>Department for International Development (UK)</b>
<b>EC</b>	<b>:</b>	<b>European Commission</b>
<b>GHA</b>	<b>:</b>	<b>Greater Horn of Africa</b>
<b>CAH</b>	<b>:</b>	<b>Community Animal Health</b>

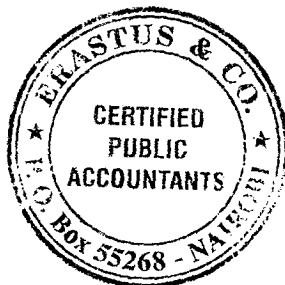
# GRANT AUDIT CERTIFICATE

## OAU/IBAR COMMUNITY-BASED ANIMAL HEALTH & PARTICIPATORY EPIDEMIOLOGY UNIT (CAPE OF THE PACE PROGRAMME

*Government of the United Kingdom of Great Britain and Northern Ireland  
(Department for International Development)*

1. We have audited the accompanying statement of grant revenues and allowable expenses of the Organisation of African Unity/Inter-African Bureau for Animal Resources (OAU/IBAR) and Community-based Animal Health and Participatory Epidemiology Unit (CAPE Unit) for the period 1 December 2000 to 31 March 2001, pursuant to the provisions of the Memorandum of Understanding described in Note 3, between the Government of the United Kingdom of Great Britain and Northern Ireland through the Department for International Development (DfID) and the OAU/IBAR dated 1<sup>st</sup> December 2000. This statement is the responsibility of the OAU/IBAR's management. Our responsibility is to express an opinion on this statement based on our audit.
2. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.
3. The accompanying statement was prepared for the purpose of complying with the provisions of the Memorandum of Understanding described under Note 3 and is not intended to be a complete presentation of the revenues and expenses of OAU/IBAR.
4. In our opinion, the statement of grant revenues and allowable expenses referred to above presents fairly, in all material respects, the grant revenues and allowable expenses of the CAPE Unit for four (4) months period ended on 31 March, 2001, pursuant to the grant referred to above in accordance with generally accepted accounting principles.

  
ERASTUS & Co.  
Certified Public Accountants



23/04/ 2001, Nairobi Kenya (E.A.)

**COMMUNITY-BASED ANIMAL HEALTH & PARTICIPATORY EPIDEMIOLOGY UNIT (CAPE)  
OF THE PACE PROGRAMME**

**BALANCE ACCOUNTABILITY STATEMENT - 1 DECEMBER 2000 TO 31 MARCH 2001**

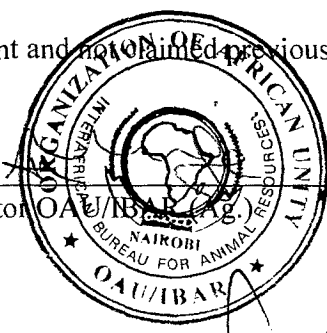
<b>INCOME</b>	<b>Note</b>	<b>UK£</b>
DfID Grant Received	<b>1</b>	<u><b>985,502</b></u>
 <b>EXPENDITURE</b>		
Personnel	<b>(a)</b>	95,574 ✓
Training, Workshops, conferences and publications	<b>(b)</b>	731 ✓
Vehicle Costs	<b>(c)</b>	9,773 9,857
Equipment	<b>(d)</b>	2,872 3,084
Consumables	<b>(e)</b>	10,372 2,823 + 8,753
Indirect Costs	<b>(f)</b>	1,863 -
Ecosystem Field Projects	<b>(g)</b>	16,916 17,390
<b>Sub - Total</b>		<u><b>138,101</b></u> 138,213
 Exchange Difference [(Gain)/Loss]		<u>(62)</u> 173
<b>Total</b>		<u><b>138,039</b></u> 138,386

**PROJECT FUNDS C/F** **UK£** **847,463**

**UNRECORDED AS FOLLOWS:**

<b>CURRENT ASSETS</b>		<b>UK£</b>
Cash and Bank Balances		846,633 ✓ 846,633
Advances		<u>830</u> ✓ <u>830</u>
<b>PROJECT FUNDS</b>		<b>UK£</b> <u><u><b>847,463</b></u></u>

I hereby certify that these funds have been spent and not claimed previously. Accounts approved 21/04/ 2001.

  
 \_\_\_\_\_  
 Director OAU/IBAR  
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 Financial Controller, PACE Programme  
*[Handwritten signature]*

**OF THE PACE PROGRAMME**

**NOTES TO THE GRANT ACCOUNTABILITY STATEMENT - 31 MARCH 2001**

**1.) INCOME - BUDGET/ACTUAL ANALYSIS**

	Budget Year 1to1	Actual		Variance Year to date
		Current Period	Year to Date	
	UK£	UK£	UK£	UK£
<b>DfID Grant Tranche 1</b>	<b>985,502</b>	<b>985,502</b>	<b>985,502</b>	

**2.) EXPENDITURE - BUDGET/ACTUAL ANALYSIS**

	Budget Year 1to1	Actual		Variance Year to date
		Current Period	Year to Date	
	UK£	UK£	UK£	UK£
<b>INTERNATIONAL/REGIONAL LEVEL</b>	<b>UK£</b>	<b>UK£</b>	<b>UK£</b>	<b>UK£</b>
<b>(a) Personnel</b>				
<b>International Posts</b>				
Technical advisor	44,304	44,304	44,304	
Senior Field based Veterinary Officer	15,190	0	0	15,190
Field Based Veterinary officers(2)	26,667	0	0	26,667
Epidemiology and Informatics Officer	44,304	44,304	44,304	
DFID APO	11,250	0	0	11,250
<b>Sub - Total</b>	<b>141,715</b>	<b>88,608</b>	<b>88,608</b>	<b>53,107</b>
<b>Consultants</b>				
Privatisation Specialist	10,000	0	0	10,000
PACE Advisory Comm. Res. Persons	5,000	0	0	5,000
<b>Sub - Total</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>15,000</b>
<b>Support Staff</b>				
Assistant PACE Accountant	3,733	2,121	2,121	1,612
Office Manager	7,400	4,050	4,050	3,350
Logistician	4,800	0	0	4,800
Drivers (2)	3,300	0	0	3,300
Secretary	1,813	0	0	1,813
Messenger	907	795	795	112
<b>Sub - Total</b>	<b>21,953</b>	<b>6,966</b>	<b>6,966</b>	<b>14,987</b>
<b>Total</b>	<b>178,668</b>	<b>95,574</b>	<b>95,574</b>	<b>83,094</b>
<b>(b) Training Workshops, confs and publications</b>				
Workshop Policy Devt	0	239	239	(239)
Border Harmonisation Meetings	6,000	431	431	5,569
Publications	3,000	56	56	2,944
Communications	10,000	5	5	9,995
<b>Total</b>	<b>19,000</b>	<b>731</b>	<b>731</b>	<b>18,265</b>

NOTES TO THE GRANT ACCOUNTABILITY STATEMENT - 31 MARCH 2001

c.) EXPENDITURE - BUDGET/ACTUAL ANALYSIS... Contd

	Budget Year 1to1 UK£	Actual		Variance
		Current Period UK£	Year to Date UK£	Year to date UK£
<b>(c) Vehicle Costs</b>				
4WD Utc	18,333	0	0	18,333
Saloon	10,667	9,107	9,107	1,560
Operations and Maintenance	1,500	666	666	834
<b>Total</b>	<b>30,500</b>	<b>9,773</b>	<b>9,773</b>	<b>20,727</b>
<b>(d) Equipment</b>				
Computer plus Software	1,000	1,251	1,251	(251)
Disease Surveillance Tools Devt	10,000	253	253	9,747
Camping & Office Equipment	0	669	669	(669)
Operations & Maintenance	700	699	699	1
<b>Total</b>	<b>11,700</b>	<b>2,872</b>	<b>2,872</b>	<b>8,828</b>
<b>(e) Consumables</b>				
Stationery/Communication	2,000	1,640	1,640	360
<b>Office Rent</b>	5,000	0	0	5,000
<b>Travel</b>				
Regional Travel	8,500	1,469	1,469	7,031
International Travel	2,500	793	793	1,707
Per diems	20,318	6,470	6,470	13,848
<b>Total</b>	<b>38,318</b>	<b>10,372</b>	<b>10,372</b>	<b>27,946</b>
<b>(f) Indirect Costs</b>				
OAU/IBAR-10% on Operational costs, field & support field staff	16,833	1,863	1,863	14,970
<b>Total</b>	<b>16,833</b>	<b>1,863</b>	<b>1,863</b>	<b>14,970</b>

<b>Sub Total International/Regional Field</b>	<b>295,019</b>	<b>121,185</b>	<b>121,185</b>	<b>173,834</b>
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<b>(g) ECOSYSTEM FIELD PROJECTS</b>				
Karamajong Cluster Ecosystem	41,968	906	906	41,062
East Horn of Africa Ecosystem	166,123	1,518	1,518	164,605
West Nile Ecosystem	121,212	12,680	12,680	108,532
East Nile Ecosystem	78,788	906	906	77,882
Greater Serengeti Ecosystem	26,230	906	906	25,324
<b>Sub Total Field Projects</b>	<b>434,321</b>	<b>16,916</b>	<b>16,916</b>	<b>417,405</b>

<b>GRAND TOTAL [(a) to (g)]</b>	<b>UK£</b>	<b>729,340</b>	<b>138,101</b>	<b>138,101</b>	<b>591,239</b>
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NOTES TO THE GRANT ACCOUNTABILITY STATEMENT – 31 MARCH, 2001

3. PROJECT DESCRIPTION AND PARTICULARS

3.1 Project Title

Full Title

Community-Based Animal Health and Participatory Epidemiology Unit (CAPE)

Short Title

CAPE Unit

3.2 Funding Arrangements

**Donors**

Government of the United Kingdom of Great Britain and Northern Ireland through the Department for International Development (DfID)

Project Commencement : 1 December 2000

Project Duration : Four (4) Years

Financial Statements : Quarterly

Grant Amount (Total) : UK£ 5,426,483

First Disbursement : UK£ 985,502

3.3 Project Goal

Reduced poverty, and vulnerability to poverty, of pastoral people in the Greater Horn of Africa (GHA).

3.4 Purpose

Sustainable animal health services able to control the diseases that threaten health and productivity of livestock, and hence livelihoods of pastoralists in the Greater Horn of Africa region (GHA)

**NOTES TO THE GRANT ACCOUNTABILITY STATEMENT – 31 MARCH, 2001**

**3.5 Outputs**

1. Community Animal Health (CAH) delivery systems capable of epizootic disease surveillance and disease control established (or supported) in key ecosystem and other CAPE working areas.
2. Capacity of OAU-IBAR to champion pro-poor policies, and internal and external institutional reform strengthened.
3. Knowledge development to support policy change, improved practice and scaling up of CAH.
4. Knowledge sharing on animal health service delivery and best practice guidelines for pastoral areas with national and international stakeholders
5. Advancement of CAH-enabling policy and legislation in pastoral areas where CAPE is active.

**3.6 Target Areas**

Six pastoral ecosystems that span nine countries including regions in Central African Republic, Chad, Uganda, Sudan, Kenya, Tanzania, Ethiopia, Eritrea and Somalia.

**3.7 Managers and Implementers**

The unit is managed and its activities implemented by OAU/IBAR in partnership with the EC, PACE Programme. The CAPE Unit's budget is UK£ 5.7 Million spread over a period of four (4) years (covering December 2000 to October 2004). The EC through its PACE Programme, will contribute UK£ 0.285 Million. DfID to contribute the balance of UK£ 5.427 Million.

**4. ACCOUNTING POLICIES**

**4.1 Basis of Accounting**

The accounts are prepared under the historical cost convention.

**4.2 Income**

This comprises grant received from the Government of the United Kingdom of Great Britain and Northern Ireland through the Department for International Development (DfID). Grant income is recognised when received.

## OF THE PACE PROGRAMME

### NOTES TO THE GRANT ACCOUNTABILITY STATEMENT – 31 MARCH, 2001

#### 4.3 Expenditure

Expenses are recognised when payments are made. Accruals are made for unpaid creditors at the end of every quarter.

#### 4.4 Foreign Currency

- (i) Transactions in currencies other than Sterling Pounds are converted to base currency (UK£) using average exchange rates issued by the European Union for each month.
- (ii) At the reporting date, assets and liabilities held in other currencies are converted to Sterling Pounds (UK£) using the exchange rate then ruling.
- (iii) Significant exchange gains or losses arising during the course of the period are taken up in the grant accountability statement.

#### 4.5 Fixed Assets

Fixed Assets purchased by the organisation are expensed on acquisition.

### LEGAL STATUS

The CAPE Unit is a project of OAU/IBAR.

### TAXATION

OAU/IBAR is a tax exempt entity under the OAU membership protocol. The extension of tax exemption privileges to staff is currently being clarified.

### CURRENCY

The financial statements are presented in Sterling Pounds (UK£) as the base currency.